



To Members of Kirby Muxloe Parish Council

You are summoned to attend a meeting of **Kirby Muxloe Parish Council** to be held at the **Parish Council, Station Road, Kirby Muxloe, Leicester, LE9 2EN** on **Thursday 15th August 2024** commencing at **7 p.m.** for the transaction of the below business.

R. Atkinson
Parish Clerk

Dated: 8th August 2024

Parishioners and Press are most welcome to attend.

AGENDA

1. **To receive apologies for absence**
2. **To receive disclosures of interest to any matter pertaining to the agenda and to receive and consider dispensations**
3. **To confirm the minutes of the meeting held on 11th July 2024**
4. **To receive a report from Leicestershire County Council**
(15 minutes are set aside)
5. **To receive a report from Blaby District Council**
(15 minutes are set aside)
6. **To receive a newsletter from Leicestershire Police**
7. **Public Participation**
(15 minutes are set aside for members of the public to raise issues and ask questions)

8. **Clerks Report**

- i. To verify all payments made since the previous meeting
- ii. To verify and authorise the Payments Schedule
- iii. To verify Bank Reconciliations
- iv. To verify Income and Expenditure to date

9. **To note a review of the information management arrangements and to agree and implement an action plan**

10. **To discuss and consider:**

(Permission to be gained from Kirby Muxloe Recreation Ground Charity where required)

- i. Transfer of Kirby Meadows
- ii. The tenancy agreement at The Byways, 11 Court Close, Kirby Muxloe
- iii. S106 (Off Site) Open Space Contribution
- iv. An additional cost for approved Cemetery works
- v. A Newsletter action plan
- vi. Replacing 2 chairs and a desk in the office
- vii. Financial Regulations
- viii. Publication Scheme

11. **To consider quotations for**

- i. RoSPA repairs
- ii. The removal of three dead trees
- iii. Structural testing on the lighting columns
- iv. A structural survey for the Pavilion
- v. A bridge leading to the Conservation Area
- vi. Autumn/Spring planters

12. **To receive a recommendation from the Leisure, Parks and Cemetery Committee to install a bench within the tennis courts**

13. **To note any other business**

(This item should only be used to register future agenda items or items that are solely for information only. No issues requiring a decision or with a financial implication can be raised)

14. **To confirm the date and time of next meeting**

PROPOSED FOR CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 ss100 and 102, members of the public and press are likely to be excluded from the meeting at this point due to the confidential nature of the business

15. **To receive an update on requests concerning Audit of Accounts, Freedom of Information and Data Protection and to discuss and consider associated matters**

16. **To receive an update on Staffing and to discuss and consider associated matters**